

Attachment 1 – Application for Employment

Please provide the following information. Paid staff must successfully complete a criminal records background check. To initiate the check, each applicant must also fill out Attachment 2, “Authorization and Release for the Procurement of a Criminal Records Background Check”.

Name: _____ Phone: _____

Employee Position: _____

Hiring Individual: _____

Identity must be confirmed with a driver’s license or other official government photographic identification.

Is there any circumstance (i.e., unresolved issues relating to child or youth abuse or sexual abuse) that would limit your work with children or youth?

Please list the name and location of the last three churches you attended or joined, with dates of attendance.

- 1.
- 2.
- 3.

List any previous experience in church work with children or youth.

List any previous non-church work involving children or youth. Give the name and location of the organization, the type of work, and the dates of service.

REFERENCES

List three references (name, address, and phone number), one from prior employment, one from a previous church pastor, and one from a personal acquaintance. A reference cannot be related to the applicant by blood or marriage.

1. Name: _____
Address: _____
City: _____ State: _____ Zip: _____ Home Phone: _____

2. Name: _____
Address: _____
City: _____ State: _____ Zip: _____ Home Phone: _____

3. Name: _____
Address: _____
City: _____ State: _____ Zip: _____ Home Phone: _____

_____ I authorize any references or churches listed to provide any information (including opinions) regarding my character and fitness to work with children or youth.

_____ I authorize SMUMC to conduct a background check.

Applicant Signature: _____ Date: _____